

5 June 2020

Dear Parents, Carers, Members of our REACH2 community,

I am writing to update you on the current situation with our schools and our ongoing response to the current pandemic. Over the course of the last three weeks each of our schools has been busy carrying out a vigorous risk assessment process in order to provide the Trust's Executive Team and Trustees with assurance that our schools are safe to re-open as Educational establishments for more children

As part of this process the Trust has asked schools to demonstrate that they are able to meet the following measures:

**Tier 1 Trust Non-negotiables:**

In line with the Trust's health and safety policy:

- There are appropriate staff (in number and type) available for work to ensure the safety and well-being of the children on site and learning from home.
- Social distancing can be maintained so far as is reasonably practicable by the number of parents, staff and pupils on site at any time.
- The school site is fully compliant with Health and Safety legislation and can be maintained to a high standard of cleanliness once opened.
- There are adequate cleaning materials, soap/hand gels available to maintain safe hygiene practices whilst the school is open with personal, protective equipment (PPE) for those staff required to carry out intimate care for a pupil.

**Tier 2 Trust Requirements:**

- The opening of each school must be phased and appropriate to the school's individual circumstances.
- Leaders must ensure that the safeguarding of children in school and at home is maintained to the highest standard.
- Leaders must ensure that the mental well-being of all staff and pupils is appropriately cared for.
- Leaders must ensure that all children in attendance at school or working from home are receiving the minimum of a core curriculum for at least part or all of the school day.

As part of the Trust's rigorous risk assessment process, a suite of documents have been completed by schools and assessed and approved by Deputy Directors of Education, Directors of Education, Heads of Estates and Health, Safety & Wellbeing and the Executive Team to support the decision to approve re-opening.

If you would like further details, please see the following appendices which reference all of the assessments that have been carried out. When one of our schools opens it means that we have been satisfied in all areas that the school is as safe as can reasonably be expected:

- Template Risk Management Plan
- Pupil Capacity Template
- Staff Capacity Template

We would like to take this opportunity to thank our staff, parents and other key stakeholders who have supported the process.

Yours sincerely



**Sir Steve Lancashire**  
**REACH2, CEO**