



Nursery Lunch Club Terms and Conditions 2020 - 2021

Extended Services

We aim to provide a high quality service which meets the needs of both parents, carers and children. For parents and carers, this means knowing that your child is safe and happy in a club that is reliable and offers a consistent service. For a child, this means an environment that is safe, supportive, encouraging, nurturing, and a fun place to be with their peers.

Session Details:

Nursery Lunch Club is available to both 15 hour and 30 hour children. The lunchtime period is not included in funded hours, there is a small charge for the care during this period.

During a session children will eat in the school dining room with their friends and a member of staff, then go onto outside playtime in the Nursery playground until the end of the session. Lunch Club gives the children an opportunity to experience school dinners, gain confidence in practicing ordering their food with support, and gives them an early insight into what lunchtime is like before they start school.

Registration

Register your interest by completing and returning a Nursery Lunch Club registration form. This is available in the forms section of the school website, by emailing office@scientia-academy.org.uk or visiting the school office.

Once you have received confirmation of your child's place you may book and pay for Nursery Lunch Club sessions on our online payment service ParentPay. Please contact the Office in the first instance if you do not have a ParentPay account set up or you require some assistance.

We can only accept bookings for children for whom a Registration Form has been completed and whose place has been confirmed in advance.

Nursery Lunch Club will not operate in school holidays, on INSET Days.

Payment of Fees and Cancellation

Nursery Lunch Club

Will run Monday to Friday, from 11.20am to 12.30pm.

The cost per session is £4.26 per day, £21.30 per week to be paid in advance.

Sessions must be prebooked and paid for on ParentPay. Unfortunately we do not accept cash payments.

All sessions must be booked with a minimum of 24 hours notice.

Parents will be given one month's notice of any change in fees.

Nursery School Meal

If your child attends the Nursery Lunch Club you can choose for them to have a school meal or they can bring in a packed lunch.

The cost of a school meal is £1.80 per day.

The school kitchen is operated by Chartwells who offer a wide variety of nutritious hot and cold meals using the freshest ingredients. School Meals include a main course, pudding and drink, menus are available to view on ParentPay.

All meals must be booked with a minimum of 24 hour's notice.

General Conditions

Payments must be kept up to date, your child's place in the Nursery Lunch Club is at risk if fees are not paid in advance. If you are experiencing financial difficulties please contact the school office who will deal with any issues in a confidential manner.

Children must be collected promptly at 12.30 unless they are staying for the afternoon session.

If you would like your child to be provided with a school meal we must be kept up to date with allergies and intolerances, alternate menus are available for children with medically documented dietary issues.

All accidents, that staff are made aware of, are documented on our accident recording system Evolve. Should the need arise, the parents/carers hereby give their consent for first aid to be administered and or the emergency services to be contacted. The emergency contact details will be those held on the pupil's school record and our normal school procedures for notifying parents in the event of an accident will be followed.

Scientia Academy will not be liable for loss of property brought onto the premises by parent/carer or child.



Scientia